



ON-SITE SEWAGE MANAGEMENT SYSTEM PERMIT REQUIREMENTS

In order to obtain a septic tank permit, the following items must be submitted:

1. A letter from the Water and Sewer Authority stating that public sewer is unavailable.
2. Three (3) copies of an individual site plan, or a more detailed plot plan, must be presented to the Center for Environmental Health for approval. Drawings must be prepared in accordance with criteria listed below. Please allow 3-5 business days for approval of plans. Approved plans are kept on file for one year, after which reappraisal of the site is required.
3. All applicable fees must be paid in advance of services. Fees for various services are listed below.

Review of Plans

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| a. Individual (residential) lot | \$ 75.00 per lot |
| b. Commercial (all) | \$175.00 per lot |
| c. Additional site review or re-submittal | \$ 65.00 per lot |

Septic Tank Permit/Inspection

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| a. Residential | \$150.00 |
| b. Commercial System less than 2000 gallons per day | \$250.00 |
| c. Commercial System equal to or greater than 2000 gallons per day | \$375.00 |
| d. Additional Commercial System site review or re-submittal | \$100.00 |

Site Plans

The Center for Environmental Health may accept a site plan drawing for a lot which generally requires less scrutiny due to more favorable soil type, topography, lot size or other reasons. Lots equal to or less than two (2) acres shall be drawn either to 1 inch = 20 feet or 1 inch = 30 feet. Lots greater than two (2) acres shall be drawn to either 1 inch = 40 feet (preferred), or 1 inch = 50 feet, or 1 inch = 60 feet. Site plans shall be drawn to scale and shall show the following minimum information.

1. Soil map and classification of soil(s) as performed by a Soil Classifier. In the absence of percolation tests that are performed under the supervision of a soil scientist, the Center for Environmental Health assumes the rate to be at least 45 minutes per inch.
2. Property lines and dimensions.
3. Footprint (shape) and locations (building line) of house.
4. Location of driveway, turnaround and other structures.
5. Location and elevation of building sewer pipe (stub out).
6. Location of septic tank and absorption field, including location of secondary (replacement) field. Absorption field must be located in suitable soils as shown on soil map.
7. Location of streams, ponds, drainage, easements, flood plains, swimming pools, tennis courts, and other pertinent structures if present on property.
8. Number of bedrooms.



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9. Topographic elevation lines in five (5) foot intervals.

Plot Plans

The Center for Environmental Health requires a plot plan drawing for all commercial developments and for residential developments which require more information and detail in order to determine compliance. If further explanation is needed about plot plan requirements, contact the Center for Environmental Health. Please show the following information on the plot plan.

1. Site plan requirements (see above).
2. Topographic elevation lines shown in two (2) foot intervals.
3. Basement floor elevation (if applicable.)
4. First floor elevation and stub out elevation.
5. Flood plain elevation (if applicable.)

Note:

Site/ plot plans must accurately represent the lot and all structures to be built on it, and must be followed during the installation of the on-site sewage management system.

For lots of more than two (2) acres, the topography is not required on the site plan drawing unless requested by either the Center for Environmental Health or Douglas County Department of Engineering.

Should you have any further questions, please contact the Center for Environmental Health.

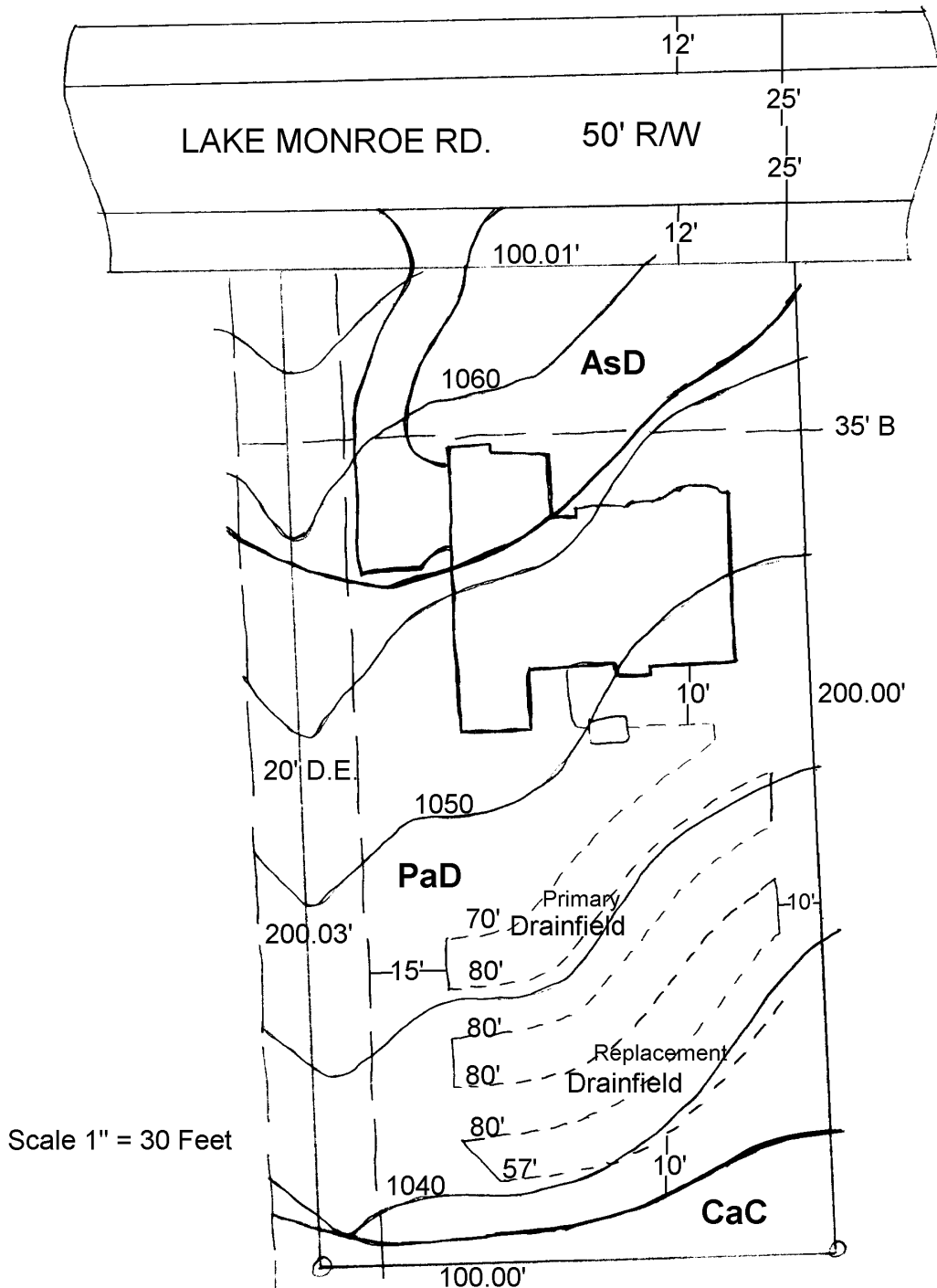
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ON-SITE SEWAGE MANAGEMENT SYSTEM PERMIT REQUIREMENTS

Site Plan: Requires approval by the Board of Health and the Engineering Department, and must include the house footprint and distance of the house from the property lines; location of the septic tank and primary and replacement drainfields; soil types; building setback lines; topographic elevation lines in 5-foot intervals; and any wells, drainage easements, and other significant features.





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